**NEENAH-MENASHA SEWERAGE COMMISSION**

**Regular Meeting**

**Tuesday, October 22, 2019 - *8:00 A.M.***

**NMSC Offices**

**101 Garfield Avenue, Menasha WI 54952-3397**

**AGENDA**

1. **ROLL CALL**
2. **PUBLIC FORUM**
3. **APPROVAL OF MINUTES**

* September 24, 2019 Regular Meeting and October 15, 2019 Special Meeting.

1. **CORRESPONDENCE**
2. September 25, 2019 NMSC Counter-Offer to City of Menasha for Purchase of 205 Mathewson Street.
3. **DUFF & PHELPS PROPOSAL to perform property appraisal for insurance purposes.**
4. **OLD BUSINESS**
5. Interceptor Transfer of Ownership Update.
6. Interceptor Easements in City of Menasha – Update on progress to match easements to interceptor route.
7. **NEW BUSINESS**

* ***Operations, engineering matters* -**

1. Phosphorus Removal Update. Update and discussion on current status including update on Phosphorus Preliminary Compliance Alternatives Plan.
2. Polymer Feed System Update.
3. Update and discussion on current status with potential action to be taken based on discussions held.
4. Update and discussion on current status of Polymer Feed System Controls and SCADA Integration.
5. Polymer Feed System Certificate for Payment Request #11 & FINAL in the amount of $13,735.12.
6. Chlorine Residual Analyzer.
7. Update on and discussion on current status with potential action to be taken based on discussions held.
8. McMahon report regarding installing a gate valve on the RAS line to isolate the RAS Building from the remainder of the line; to perform pumping capacity calculations to size replacement check valves, valves, piping, and pumps; and, to add air actuated valves ahead of the pressure reducing valves on the waste gas flare lines.
9. McMahon Update on review of RAS pumps/pumping Capacities.
10. McMahon update on NMSC Wastewater Treatment Facility Re-Rating Study.
11. McMahon Associates Invoices.

#915781 Phase 06 Polymer Feed System Replacement – Construction Phase $ 386.30.

#915782 Phase 06 WPDES Total Phosphorus Requirements-Prelim. Compliance $ 385.00.

#915783 Phase 06 Chlorine Residual Analyzer/Controls – Construction $1,419.85.

1. Sanitary Sewer Extension Request. Sanitary Sewer Extension request for the Swanson Family Property located in the Town of Neenah S.D. #2.
2. Discussion on and potential action to be taken to approve installation of fencing on 203 Mathewson Street and 91 Madison Street Properties.
3. Operating Report for September 2019
4. Operating Report.
5. Equipment and Grounds Report.

* ***Budget, finance matters* -**

1. 2020 Property & Liability Insurance Renewal - McClone Agency.
2. 2019 – 2020 Snow Plowing Agreement.
3. Accountant’s Report for September 2019.
4. Financial Statements.
5. Cash & Investment Report.
6. MCO Invoices.

#25014 November 2019 Contract Operations $131,692.57.

#25092 NMSC use of MCO vehicles $ 433.55.

1. Vouchers – Operating and Payroll Vouchers #137793 thru #137844 in the amount of $368,866.28 for the month of September 2019.
2. **ADJOURNMENT.**